



Governor Visit Report

Name	Nic Welsh
Date of Visit	6/7/2021
Focus of Visit	H&S walk
Classes / Staff Visited	Grant Fraser covered school grounds & inside the main school building

Summary of activities

- **H&S walk through with the Caretaker, Grant Fraser**

What I learned as a result of my visit

- Grant took me on a H&S walk through of the school which covered:
- The main entrance outside (paths, steps, outside of nursery), security gates
- Playground, adventure link, coloured fencing around the playground, scrap shed, outside the cabin, behind the main school building and children's centre
- Inside the main school building corridors, toilets, middle additional room in the centre of the main corridor, entrance area.
- Please see "aspects I would like clarified" box for areas identified that need fixing / made good.

Positive comments about the focus

- Grant clearly knew the areas which needed to be looked at as an ongoing maintenance programme. He has done a lot of clearing and fixing since he arrived at the school in the last few months. He is passionate about keeping everyone safe and wants to do the best job he can to ensure this.
- COVID measures were in place and when questioned Grant confidently told me when, where & who completed additional COVID cleaning daily (several times per day), how handwashes & towels were constantly topped up to ensure children and staff have the right things they need to keep everyone safe & minimise risk.

Aspects I would like clarified / questions I have

- There were several areas which were identified by Grant & I on the walk through that need to be sorted to keep everyone safe:
 1. Side bottom panel on Kids Club Cabin – A blue panel has rotted away and broken off at the bottom of the cabin (behind the AC Unit). This has left a large gap which would enable someone to get under the cabin. This poses a risk of an unauthorised person getting on site and hiding / camping out underneath as well as the potential of someone setting light the material underneath or animals making a home there. This needs to be fixed as a priority. **7/7/21 made safe**
 2. Nails sticking out on the first corner of the cabin as you walk to Windmill Woods (Grant assured me he would sort this as soon as we were finished) **6/7/21 made safe**
 3. AdventureLink – A temporary fix of squares of wood have been added to the tops of the posts on the bridge. I think this was probably done to stop any further rot of the wooden posts. However, these are sharp in places and one has broken. We also have some large rotten holes in some of the stepping posts which could cause a trip hazard. The swing bridge also has a cap missing and looks to be splitting.
 4. Flagstones at the top of the ramp near the main gate are loose and need to be reset/re-laid as they could be a trip hazard for young children and parents/carers with prams & scooters.
 5. Pointing on steps outside Y1 & Y2 classrooms down to the playground needs to be redone to ensure the flagstones do not come loose.
 6. Old vegetable garden raised beds – splitting and screws starting to stick out & wood loose. **Made safe**
 7. Large wooden posts at back of children's centre unsecured and loose.
 8. Toilets at far end of main corridor (purple floor) – drain access hatch vinyl is starting to peel. This is not a trip hazard at the moment, but need to keep an eye on this as it isn't far off from lifting.

9. Fire extinguisher bracket coming away from the wall in additional room in centre of main corridor – this needs sorting asap as the extinguisher is only being held on by the bottom screw and could fall on someone's foot or get damaged. **6/7/21 – done – fastened securely**
10. Roof leaking in middle of main corridor & some water damage to ceiling tiles and wooden covering the lintel.

Grant was aware of most of the areas identified above. He has plans in place to fix points 4, 5 & 7 over the summer holidays when there are no children are in school. Grant assured me point 2 would be fixed by the end of today & point 9 this week.

Point 1 needs to be addressed as a matter of urgency as I see this as a H&S and safeguarding risk. Please could you ensure this gets sorted asap.

7/7/21 – kids club secured

Points 3 & 6 need to be discussed and actions agreed.

AdventureLink – could we ask the PTA to fund further repair works over the summer so it is ready for the children to start using it again in September?

If school decide to remove the raised beds as we no longer use them, this would be best done over the summer holidays when there are no children about. Grant could then remove these and make the area nicer for everyone.

Point 10 – is Sam Taylor dealing with the roof leaks? Have we plans to get this fixed again?

Ideas for future visits

- I will review what has been done to make good / fix the areas mentioned above on my next H&S walk in September.

Any other comments

Governor Visit Report Monitoring the School Development Plan

Focus Area in SDP:	
Source of evidence of progress:	Comment and impact
	To improve the Behaviour; Personal Development and Well-being of students
Face to face walk through with caretaker	<p>Outside areas have been clean and tidied around the side of the main school building and an old fence at the back (between the field and rear play area) has been removed and areas checked for screws / nails.</p> <p>Inside corridors have been painted and new history timeline added.</p> <p>Both of the above make the school a nicer and safe place for everyone on a daily basis.</p>

