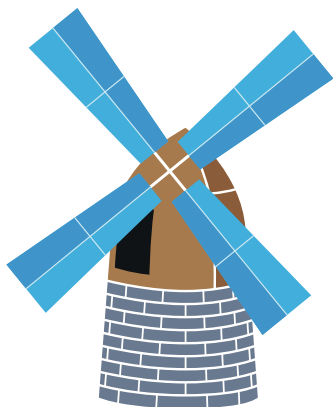




**Colton Primary**



Colton Primary School

# Prospectus



Part of  
Red Kite Learning Trust



## Our Trust Mission

**Nurturing ambition, delivering excellence and enriching children's lives.**



## Our Trust Values



### Collaboration

We pull together to deliver the best outcomes for every child in every school, working with professional generosity and openness for the common good. We share joy in our achievements - personal and collective.



### Integrity

We put ethical leadership and excellent governance at the heart of our Trust, serving our schools and communities with fairness, honesty and transparency and a hunger for social justice.



### Respect

We champion equity, equality and diversity. We treat our children, families, staff and partners with respect and kindness - modelling our values and wanting the very best for each other.

## Our Trust Goals



### We champion learning

Learning together creatively with a rich and broad curriculum, where great teaching and confident reading are fundamental to enriching children's lives.



### We promote wellbeing

Ensuring the wellbeing of every child and member of staff in our Trust.



### We invest in our people

Supporting every member of staff throughout their career to be the best that they can be.



### We innovate with technology

Enabling all learners to harness technology, ensuring all have access at home, and innovating with technology for learning.



### We are our Trust

Growing together collaboratively we will strengthen our Trust for the benefit of our children, our staff, our communities and our environment.

**Colton Primary School is part of Red Kite Learning Trust, a multi academy trust made up of 14 schools in North and West Yorkshire, serving over 9,750 children and young people, and their families.**

Our shared Trust mission of nurturing ambition, delivering excellence and enriching children's lives is at the heart of all we do. As part of Red Kite Learning Trust, Colton Primary School benefits from shared knowledge across schools and a central team of experts for School Improvement, Finance, HR, IT, Communications and Estates.

Within the framework of this supportive structure, Colton Primary School works collaboratively with all the schools in our Trust to continually deliver the best outcomes for every child in its care.

Whilst our Trustees are ultimately responsible for all the schools in our Trust, each one, including Colton Primary School, is managed locally by the Headteachers/Principals and their Local Governing Body, retaining their own identity.

When your child joins Colton Primary School you can be reassured that the future strength and success of our school is further assured by being part of a strong, effective and successful Trust.







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## Welcome to Colton Primary School

We believe Colton is a truly special place to learn and work. We provide the very best education we can for all our pupils in a happy, caring environment.

We want every pupil to enjoy their time at Colton and feel enthusiastic as they move on to the next stage of their education.

I am proud to be the headteacher of Colton Primary School. We are a vibrant, happy school, where our pupils are truly at the heart of everything we do.

During their Colton journey our pupils learn in a caring, inclusive environment which places importance on respect and kindness. We believe education is about the 'whole child' and that all children should be supported to reach their full potential.

If you haven't had the chance to see us in action, please feel free to arrange a visit via our school office.



Caroline Johnson  
**Headteacher**

**"Colton is an excellent school.  
I wouldn't send my two children  
anywhere else."**

**"The pastoral care is excellent,  
and the school supports the  
child's family, not just the child."**







## Colton Primary is a one-form entry school with a 26-place nursery.

We have a breakfast and after school club every day on-site, run by dedicated members of our staff team, ensuring that children have a safe and welcoming space to start and finish their school day.

In addition to our traditional classrooms, we have dedicated learning spaces designed to enhance our curriculum. Our Art Room, complete with a cooking space, allows pupils to explore their creativity. The Learning Hub is home to our school library and a computer zone, providing pupils with access to a wealth of knowledge. For those in need of a quiet and soothing environment, our Rainbow Room offers a calm and sensory space.

Outside, our large playground and field provide ample opportunities for physical activities and free play. We also have a pond, a sensory garden and a woodland area known as 'Windmill Woods', where pupils can immerse themselves in nature. To further enhance outdoor learning, we have a trained Forest Schools Teacher who works with children across the school.

We are proud to offer a range of after-school clubs to meet the diverse interests of our pupils. From gymnastics and yoga to choir, board games and drawing club, there is something for everyone. These extracurricular activities provide opportunities for pupils to explore their passions and develop new skills.

In association with local partners and support services, such as the Temple Newsam Community Partnership and the Temple Newsam and Colton Children's Centre, we ensure that families have access to the support they need. We prioritise providing children with the very best start from birth to five, building strong foundations for their future learning and development.







## Our school day

The school gates open 15 minutes before school starts and ends. Children are collected from the playground by their Class Teacher in the morning and dismissed to parents in the playground at the end of the day. Please let the Class Teacher or school office know if someone else will be picking up your child, as we will ask for a password before handing them over.

**Nursery drop off and pick up is from the nursery entrance.**

Nursery	Morning Session	Afternoon Session
	08:45-11:45	12:15-15:15

Year Group	Starts:	Ends:
Reception	08:50	15:20
Year 1 and 2 (Key Stage 1)	08:50	15:20
Year 3, 4, 5 and 6 (Key Stage 2)	08:50	15:25







## Our School Uniform

At Colton Primary School, we have high standards and wear our uniform with pride.

### Our uniform is:

- ▶ Navy blue jumper or cardigan (Logos not essential)
- ▶ Dark grey trousers or dark grey trouser shorts (no casual shorts)
- ▶ Dark grey skirt or pinafore dress or blue gingham dress (in summer)
- ▶ White polo shirt
- ▶ Plain grey, black or dark blue tights or plain white, black or grey socks
- ▶ Black shoes/short boots/plain black trainers

### For PE children should wear

- ▶ Navy plain PE shorts
- ▶ White T shirt (no buttons or accessories) either plain or with the Colton star on
- ▶ For outdoors : sturdy trainers, plain navy tracksuit top and bottoms.
- ▶ Long hair must be tied back and no jewellery can be worn for PE sessions (including earrings)

### Appearance Guidelines

More information about our uniform and appearance policy can be found [here](#)







## Dress Code

### Shirts/Blouses:

All shirts and blouses should be tucked in to maintain a smart appearance.

### Hair:

Hair should be neatly styled, with no extreme haircuts or shaved patterns. Hair length must be at least a grade 2. Long hair should be tied back.

### Hair Accessories:

Small, discreet hair accessories in navy, grey, black, or white school colours are allowed to keep hairstyles subtle and in line with our guidelines.

### Nail Varnish and Makeup:

Regular day-to-day wearing of nail varnish and makeup is not permitted. However, on special occasions like PTA dress down day and charity fancy dress days, face paints may be allowed for specific purposes (e.g. dots for Pudsey Bear).

### Jewellery:

No jewellery apart from a watch, which should be removed during physical education (P.E.) classes. A single pair of stud earrings is allowed, but these must also be removed during P.E.

By following these guidelines, our children develop pride, responsibility, and discipline. We aim to create a harmonious environment where all pupils can focus on learning without distractions.

**We appreciate the support of parents/carers in ensuring that these guidelines are followed.**







## Attendance

Colton Primary School promotes excellent attendance and aims to raise attainment levels and engagement by continuing to have high levels of attendance from Nursery through to Year 6. We know that levels of attainment are linked to attendance and this can only be achieved through a strong relationship between school, parents and carers. Academic and social achievement depends on a regular attendance in school and we work closely with families to achieve this. Our school has an attendance target of at least 97%.

**ATTENDANCE  
MATTERS.  
ALL DAY, EVERY DAY**

**Please note, holidays in term time will not be authorised.**



## School Meals

Children have a choice of having either a packed lunch from home or one of our freshly cooked meals. Our food provider is Hutchisons who prepare meals on site daily. Options include a hot main meal or vegetarian option, jacket potatoes or a sandwich.

A well-stocked salad bar is also available each day. Children will also get a pudding or fruit with their meal. Children with special dietary requirements around allergies and food tolerances are well catered for by Hutchisons.

More information around school meals can be found on the school website.





## Colton Kid's Club - Before and After School Care

Our breakfast club operates from 7:30 am every morning, while our after-school club offers care until 6:00 pm. At Colton Kid's Club, we create a secure, engaging, and, most importantly, enjoyable environment for children aged 3 to 11 years. Our team of qualified and experienced play workers fully understand the importance of play in meeting the individual developmental needs of children. Colton Kid's Club is a welcoming space that is committed to providing equal opportunities for all children.

For more information, please contact the Manager, Amy Sissons, who oversees the club. You can email her at [coltonkidsclub@cps.rklt.co.uk](mailto:coltonkidsclub@cps.rklt.co.uk) or call her on **0113 2647514**.



## Home School Communication

At Colton, we believe that excellent home-school communication is crucial. We aim to foster a collaborative relationship with parents, ensuring that they are actively involved in their child's education. We work together to provide the best possible education for our children.

We use the Tapestry and Showbie apps which can be accessed on any device.

Tapestry is our main communication tool. Through Tapestry, parents can access and interact with their child's learning journey. They can view and comment on photos, videos, and observations, as well as share their child's learning and experiences from home with us.

Tapestry also allows us to send important updates, and messages to parents. Please check this regularly.

Showbie is used in Key Stage 2 (year 3 to year 6) to store and share pupil's learning across the curriculum.







## Special Educational Needs and Disabilities

### Enhancing Education for Every Child

At Colton Primary School, our aim is to provide an inclusive and supportive environment for every child with Special Educational Needs and Disabilities (SEND). We are committed to helping them unlock their full potential and, whenever possible, meet or surpass age-related expectations.

Our primary objective is to equip children with the necessary skills to thrive in life and cultivate a lifelong love for learning. By prioritising Quality First Teaching (QFT) and implementing tailored interventions, we are dedicated to developing the skills and knowledge required for positive life outcomes for our children with SEND.

Colton Primary School takes great pride in its highly inclusive approach. We believe in fostering strong partnerships with children, parents, and external agencies to ensure the best possible educational outcomes for all our children.

We implement a graduated approach to SEND needs through robust policies and procedures, setting high expectations for all learners and promptly intervening when needed. Our system ensures that every child receives appropriate support tailored to their unique requirements, enabling them to fully realise their potential.

If you have any questions or concerns about your child and would like to schedule a discussion with Miss Karen Weddle, our experienced SEND Co-ordinator, please do not hesitate to contact us on **0113 2647514** or via email at [info@cps.rklt.co.uk](mailto:info@cps.rklt.co.uk).

## Safeguarding

At Colton Primary School, we are committed to the safety and wellbeing of all our children. We strive to nurture a kind, caring environment and to ensure that consistent, effective safeguarding procedures are in place. Through a safer recruitment policy, safeguarding procedures and staff and governor training, we ensure that our families, children and staff are safe, happy and healthy. As a parent/carer if you do have any concerns, please do not hesitate to contact us.

Details of our Designated Safeguarding Leads can be found [here](#).





**We take great pride in the excellent quality of our Early Years provision at Colton. Our experienced, dedicated staff are passionate about providing children with a high-quality learning experience throughout the Foundation stage.**

Our goal at Colton is to nurture confident, resilient, and independent learners. We aim to create vibrant and engaging learning experiences that bring joy to children and foster their curiosity to learn even more.

Our curriculum and child-led approach ensure that all children thrive, regardless of their abilities or needs. It is an exciting and interactive play-based learning journey that offers purposeful opportunities for children to explore their own interests and fascinations.



## Early Years Curriculum

Our Nursery and Reception children follow the Early Years Foundation Stage Curriculum which is made up of key areas of learning. These include 3 Prime Areas which are Communication and Language, Physical Development, and Personal, Social and Emotional Development. In addition, children also develop skills in Literacy, Maths, Understanding of the World and Expressive arts and design. This is done through hands-on activities and within small group sessions.

Interacting with young children is central to our daily practice and a crucial part of our teaching and learning approach within Early Years. We recognise the profound importance of these interactions in supporting and expanding children's learning. Play is at the core of everything we do. We highly value the learning environment as a means for children to develop their curiosity, independence, and resilience.





## Early Reading

Reading and books play a vital role in the development of children's language skills. In our Early Years curriculum, we prioritise language development through the integration of stories, songs, and rhymes. This emphasis on oracy, vocabulary, and storytelling is essential for our pupils. To enhance language skills, we have increased our focus on speaking, listening, language, and rhymes.

At our school, we have adopted Read Write Inc (RWI) as our phonics and reading scheme. This program equips children with the ability to read and identify sounds. Through RWI, our pupils learn to read accurately, fluently, and with understanding, allowing them to spell and write their own compositions. Tailored RWI sessions are conducted daily alongside sessions that encourage writing for pleasure.







## Transition to Colton Primary School

- ▶ At Colton Primary School, we want your child's transition into Nursery and Reception to be smooth, supportive and successful.
- ▶ We hold a welcome meeting for our new parents and carers in the summer term before our children start. This also incorporates home visits, so our Early Years Team can get to know our children in a familiar environment.
- ▶ We offer stay and play sessions at the start of the new term where your child will have chance to explore our early years classrooms at their own pace.
- ▶ We look forward to welcoming all our new children and integrating them into school life. We believe in nurturing strong and happy relationships between home and school. This ensures a successful start to your child's educational journey here at Colton Primary.
- ▶ Should your child have additional needs or just needs longer to adjust, we are happy to discuss an approach to support this. If you have any concerns, please speak to a member of the team and we will work together to make the start to school a positive one.





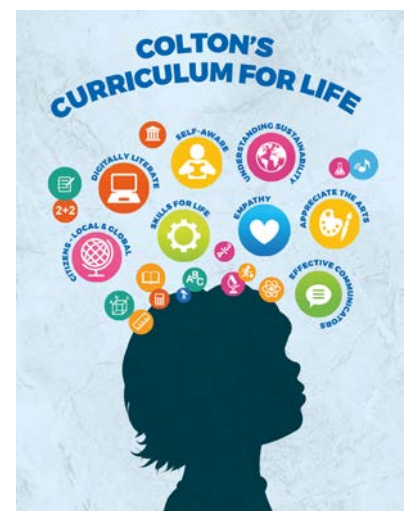


## Colton's Curriculum for Life prepares children for the future...

Our Curriculum for Life consists of two components:  
**Academic Knowledge** and **Skills for Life**.

Our core academic curriculum is designed to be ambitious, well-rounded, and thoughtfully structured from Nursery to Year 6. This ensures that all pupils acquire the knowledge and skills they need for success in the next stage of their education.

The children are taught how to communicate efficiently, use technology to enhance their learning, and gain an appreciation for our planet, learning to value and protect the environment.



## Our curriculum teaches life skills





## Our curriculum teaches digital literacy



## Our curriculum teaches us to be musicians



## Our curriculum teaches to be good citizens

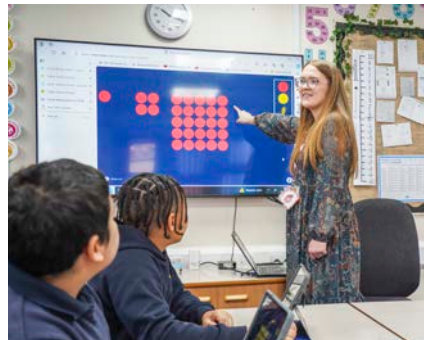




## Our curriculum teaches us to care about the environment



## Our curriculum teaches us knowledge which will prepare us for success in the future







## Quick Guide

Applying for a school place for your child can seem a bit daunting so we want to help support you as best we can. This is a quick guide to our admissions policy and process.

More information is available via [www.colton.org.uk/admissions](http://www.colton.org.uk/admissions) and we are happy to answer any questions you may have, so please contact us should you need to.

Red Kite Learning Trust is the Admission Authority for all our Trust schools and works in partnership with Leeds City Council to administer the school application process fairly and effectively.

## Applying for a Place in Reception

- ▶ The national deadline for application for September 2026 Reception places is 15 January 2026
- ▶ To apply you need to complete the Leeds City Council (LCC) online form which you can find here: [www.leeds.gov.uk/schools-and-education/school-admissions](http://www.leeds.gov.uk/schools-and-education/school-admissions)
- ▶ It is important that you read the 2026/27 admissions policies for the schools of interest to you. These can be found on each individual school website. Ours can be found here: [www.colton.org.uk/admissions](http://www.colton.org.uk/admissions)
- ▶ Please ensure you provide any extra information that is relevant to support your application, as detailed in the 2026/27 admissions policy for Colton Primary School.
- ▶ To see how places were allocated in previous years, you can use the LCC tool below: [www.leeds.gov.uk/schools-and-education/school-admissions/check-school-details](http://www.leeds.gov.uk/schools-and-education/school-admissions/check-school-details)
- ▶ If you need further advice or have questions about the process, please contact the school office

*Continued over*



- ▶ It is recommended to name 5 preferred schools on your application form
- ▶ Living in the catchment area does not guarantee a place at a school
- ▶ Your child's or a sibling's attendance at the nursery at Colton Primary School is not a priority group for admission and does not secure an offer of a Reception place
- ▶ If you require help with completing your application form, contact LCC by calling **0113 222 4414** or e-mailing [startingprimary@leeds.gov.uk](mailto:startingprimary@leeds.gov.uk)
- ▶ If you are applying to a school from outside Leeds, you must submit your application via your own local authority, instead of via LCC
- ▶ Inform your local authority of any changes to your circumstances as soon as possible (for example, if you are moving house)
- ▶ Places will be offered in writing by LCC on National Offer Day which is 16 April 2026
- ▶ You will be offered a place at your highest preference school, for which your application meets the school's admissions policy priority criteria

## How your Application is Processed

Whilst Red Kite Learning Trust is the admission authority for its schools, Leeds City Council (LCC) as the local authority, have a duty to administer the admissions process on the Trust's behalf. Applications and offers for school places are co-ordinated by LCC in line with the selection criteria set out in each school policy.

**Applications for places are ranked in priority order when a school is oversubscribed. For Colton Primary School, the criteria are as follows:**

After the admission of pupils with an Education, Health and Care Plan (EHCP) naming the school

1. Looked after children and all previously looked after children
2. Children without an EHCP but who have special educational needs, or with exceptional medical, mobility or social needs, which can only be met at the school
3. Children with a sibling who is on the school admission register on National Offer Day and is living at the same address
4. Children who have a parent or carer employed by Red Kite Learning Trust as an established staff team member within the school at the time of application
5. Children living in the catchment area of the school
6. Any other children, by distance from the school

Please refer to our 2026/27 admissions policy for notes for each priority: [Click Here](#)

Please note – this guidance does not replace the Red Kite Learning Trust school admissions policies. This guidance must be read in conjunction with the admissions policy for each individual school. These can be found at [www.rklt.co.uk/our-schools](http://www.rklt.co.uk/our-schools)







## Contact

**Telephone:** 0113 264 7514

**Email:** [info@cps.rklt.co.uk](mailto:info@cps.rklt.co.uk)

**School Office:** Natalie Leverett and Karen Lawson

**Headteacher:** Caroline Johnson

**SENCO and Deputy Headteacher:** Karen Weddle

**Chair of Governors:** Nic Welsh

**Email:** [welshn@cps.rklt.co.uk](mailto:welshn@cps.rklt.co.uk)

**Nursery Admissions**

**Email:** [nurseryadmissions@cps.rklt.co.uk](mailto:nurseryadmissions@cps.rklt.co.uk)

**Colton Kid's Club:** Amy Sissons

**Email:** [coltonkidsclub@cps.rklt.co.uk](mailto:coltonkidsclub@cps.rklt.co.uk)

Please contact the school office who will be happy to answer any queries or provide copies of any of the information displayed on the school's website. We also welcome any feedback you may have. You can contact or find us using any of the details shown on this page.

## Address

**Colton Primary School**

School Lane

Colton

Leeds

LS15 9AL







## Supporting the Wider Education Community

Colton Primary School is committed to train and develop school colleagues at every stage of their careers, from initial teacher training through to a full range of school leadership programmes. Our pupils benefit from this wider work as it impacts directly on the quality of teaching they receive.

### Red Kite Education

Red Kite Education is a team of experienced and talented colleagues who lead and support Red Kite Alliance, Red Kite Teacher Training and Red Kite Teaching School Hub, serving a community of schools who work across all these strands. Colton Primary School is an active member of this community.



**Red Kite Alliance** is a partnership of over 50 schools working collaboratively to be 'stronger together'. Colton Primary School attends 22 Primary Subject Network Meetings a year, as well as Headteacher briefings and Primary Leaders meetings. In total there have been 58 in-person events and 64 online events with the Alliance in the past academic year.

**Red Kite Teacher Training** is one of the largest school centred initial teacher training providers in the country and Red Kite Teaching School Hub is one of 87 Teaching School Hubs nationally supporting teacher development.





**Colton  
Primary School**  
School Lane  
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